

Rich –

As you are aware from past notifications, I have been asked to be an instructor for the Certified Inspector General Auditor® Certification Course presented by the Inspector General Institute®. The e-mail thread below shows a post notification to your office as well as the notification of completion for a previous trip. I was asked again to teach on March 22, 2017 and mistakenly failed to notify your office. It was an oversight on my part and I apologize.

I have returned from the Inspector General Institute and have attached the agenda, noting that I taught on March 22. The Institute will reimburse my air and ground transportation, lodging, and food costs. I did not request or receive an honorarium or other perquisites.

Again, I apologize for my oversight and will ensure I notify you of future requests. (The course occurs twice a year and I expect to be requested to teach at future courses.)

Thank you,

Darwyn



# Association of Inspectors General

Inspector General Institute®  
 Certified Inspector General Auditor® (CIGA)  
 March 20 – 24, 2017  
 Jacksonville, FL

## Monday, March 20, 2017

7:30-8:00AM	Welcome and Registration	
8:00-8:15AM	Overview of the Institute	Hector Collazo
8:15-10:00AM	Federal Auditing and Internal Control Standards	Flavio J. Martinez
10:00-12:00PM	Fraud Reduction Data Analytics Act and GAO's Fraud Risk Management Framework	Flavio J. Martinez
12:00-1:00PM	Lunch	
1:00-3:00PM	Identifying Monetary and Non-Monetary Benefits	Flavio J. Martinez
3:00-5:00PM	IT Auditing	Kate Head

## Tuesday, March 21, 2017

8:00-10:00AM	Audits and Data Mining	Kate Head
10:00-12:00PM	Contracting and the Role of the Auditor	Sheryl Steckler and Tom Caulfield
12:00-1:00PM	Lunch	
1:00-3:00PM	History and Overview of the Inspector General Function	Daniel Ahern
3:00-5:00PM	AIG Standards	Daniel Ahern
6:00PM	Networking Social	

## Wednesday, March 22, 2017

8:00-10:00AM	Use of Specialists and Follow-Up Audits	Joe Maleszewski
10:00-11:00AM	Internal Controls	Joe Maleszewski
11:00-12:00PM	Documenting Audit Results	Darwyn Jones
12:00-1:00PM	Lunch	
1:00-3:00PM	Statistical Sampling	Darwyn Jones
3:00-5:00PM	Report Writing	Darwyn Jones

## Thursday, March 23, 2017

8:00-9:00AM	Ethics	Melinda Miguel and Phil Zisman
9:00-10:30AM	Planning and Performing the Audit	Lise Valentine
10:30-12:00PM	Auditor Interview Techniques	Lise Valentine
12:00-1:00PM	Lunch	
1:00-2:00PM	Risk Based Audit Planning	Lise Valentine
2:00-3:00PM	Audit Supervision	Lise Valentine
3:00-5:00PM	The Internal Auditing Function	Joe Maleszewski

## Friday, March 24, 2017

8:00-9:00AM	Peer Review	Sheryl Steckler
9:00-10:00AM	Red Book Standards	Jim Boyd
10:00-12:00PM	Governmental Accounting Standards – State and Local	Jim Boyd
12:00-1:00PM	Lunch	
1:00-3:00PM	Exam	

\*There will be an optional study session each day from 5:05PM – 6:00PM